



## Committee Meeting held September 14th, 2023

Present: Lee Walters (in the Chair), Nancy Beck, Kevin Grundy, Janice Johnson, Judy Allison, Neil Ruddell, Tel Hudson, Richard Bland, Olive Dent, Kim Thomas, Ron Pumfleet

Lee began the meeting by welcoming Ron to his first meeting.

### Minutes of the Meeting of August 10th, 2023

Tel moved that the minutes of the last meeting held August 10th, having been circulated, be recorded as a true and correct record, seconded by Richard; Approved

Matters Arising: Under General Business

Correspondence:

Inward

Invoices:

- Bridge NZ
- Super Liquor
- Tim Boyd
- Sutherland Security
- WDC re Rates correction
- Smart Office

NZ/Regional Bridge:

- NZB Board Minutes
- ANRC Minutes
- Northland Centre Championship update
- List of Active Directors
- Notice of AGM Materials
- ANRC Regional Conference

General:

- Ron Klinger re workshops
- WDC Silver Festival
- Scrabble Club update

Outgoing:

- Masterpoints Explained (Juniors only)
- Welcome to new Members

- Condolences to Jane Painter
- Housekeeping

Kevin moved that the inward and outward mail be received, seconded by Janice; Approved

#### Finance:

Neil presented the monthly financial statement and asked if there were any questions. Neil moved that the financial report be accepted, including that accounts that have been paid totalling \$5145.04 be confirmed and accounts to be paid totalling \$1113.26 be approved. Seconded by Olive; Approved

With respect to the costs incurred for security issues, Lee noted that Tim Boyd has fixed the problems with the various sensors and Sutherland Security has been notified that future alarms are to be handled by phone, without an in-person inspection.

#### General Business:

Judy: Judy informed the meeting of the WDC Silver Festival on November 6-19th. The club will participate this year. It entails groups of seniors dropping in to observe play in order to get a taste of what bridge play entails. It amounts to free advertising for the club. Lee would like to have a card to hand out to the visitors as well as know the dates for lessons by then.

Janice: Janice would like for a notice to be included in the newsletter and on the website informing members that, should they require a partner, notice should be given to Janice by lunchtime of the day before.

Richard: Richard will be attending the AGM at congress. One proposal suggests that the extra pair for the rubber competition be chosen on the basis of the ratio of entrants to players for each district, rather than the total number of entrants in each district. The committee had no particular direction on how to vote on this proposal. In the AGM notes, Richard noted that Alan Joseph has been retained to administer an online program for training club directors. The program will consist of online quizzes and scenarios under the direction of an experienced director. Richard has agreed to fill that role for Northland. He believes we should encourage a number of our members to take the program in order to alleviate or issue with club directors.

The subcommittee working on the anniversary party has met to begin the planning. At this point, Saturday, July 27th will consist of the more formal aspects with speeches etc. followed by a social event with dinner. A booklet detailing the history of the club will be included in the price of the dinner. Producing the booklet will not be easy. Sunday will consist of bridge at the club. Donations towards the cost are coming in. Funding for the event can be handled in the usual fashion, unless exceeding \$1500 in which case the expenditure will need the permission of the Finance Committee. Neil suggested that a request for \$5000 from the finance committee would not be unreasonable. Guests on Saturday will be expected to contribute substantially towards the cost of the dinner. The bar situation is unresolved at this point. Lee noted that most of the direct costs will consist of labour.

Tel: Tel informed the committee that the latest newsletter is ready, barring a final edit. He will send the copy to Kevin for mailing to the members.

Ron: Ron noted that we could be using space on the plain bidding pads and the table numbers for advertising. Several members had approached him to raise the issue of a dishwasher for the kitchen. Lee reiterated the Committee's position on this issue that was advanced at the AGM - no dishwasher. The preference is for members to either wash their cups or bring their own from home. He was also asked about the washroom renovations which are in hand.

He had two potential ideas for revenue streams. One was to supply Sudoku sheets or booklets for the members, the other was to run bingo events. He has the material and expertise required for both.

Nancy: We currently have 14 names for dages and need 20 to proceed. If 6 names are not forthcoming, we will submit an order anyway with numbers made up from the beginner's list.

A quote for \$16,000 has been received for painting the exterior of the building. As for the bathroom renovation, the Lottery Corp. is aware of the problems associated with getting accurate and timely quotes for projects. They offered to increase the timeline for such projects up to 1 year in order to help out. Vanessa McGoldrick has suggested an additional source of funding for the bathroom renovation which Nancy will pursue. Lee noted that the builder and the plumber can only quote for the worst case scenario, since it is not possible to ascertain what needs to be done until the demolition is complete. Both have estimated an upper limit of \$20K for each. We have not heard back regarding the grant for installation of the vinyl flooring.

Richard: It is hoped that sponsors might be found to help defray the costs of the history booklet. He noted that the table numbers last approximately one year so that it is quite possible to use them for advertising. Ron mentioned that he is a graphic designer and could help with their production.

Olive: The Broome Family Tournament netted the club \$790, in no small part due to the generous sponsorship of \$400 from Janye. In November, the price of C-points is doubling. This will necessitate an increase of \$5 in entry fees for B-point tournaments. Starting now, the Tuesday players will be under the clock to get them playing at a more normal speed.

Kevin: The draft AGM minutes are available for anyone to consult. They will be distributed to club members when notice of the 2024 AGM is circulated.

Kevin initiated a discussion of the club's record keeping practices. After some discussion, it was decided that hard copies of the committee minutes need to be kept, but not other documents. After posting for 1 month, e-copies of these documents will be compiled and stored on the club computer with shortcuts for each class of documents.

Lee: It's possible that the club exterior can simply be washed rather than painted. She noted that it is not feasible to have a painting bee for the building because the volunteers would not be covered by ACC.

The parking lot has a hole that needs to be patched. This will cost around \$700 plus GST. The firm suggested putting on another top coat to increase the life of the surface. This will cost another \$1-1.5K. This will need to be taken to the Finance Committee. The suggested time frame would be once play is over for the year.

The replacement blind has been installed and another is ready to go. Lee suggested that we replace the others, 2 at a time, every 2 months.

Helen has given notice that she will not be continuing with updating the Grand Slam and 70% Clubs for the website.

Martin Oyston will not be at congress so will not be able to look at the tablets. He sent detailed instructions for a potential fix which Olive will look into.

The meeting closed with a detailed discussion of the roles and responsibilities within the club with a view towards compiling files for each role. At the moment, virtually all of the responsibilities are carried by members of the Committee and further discussion is needed to identify potential volunteers to assist with running the club.

The next meeting will be held on October 12th at 10 am.