



Committee Meeting held February 8th, 2024

Present: Lee Walters (in the Chair), Kevin Grundy, Janice Johnson, Judy Allison, Neil Ruddell, Tel Hudson, Richard Bland, Olive Dent,

Apologies were received from Kim Thomas, Ron Pumfleet and Nancy Beck. Lee moved that the apologies be accepted, seconded by Kevin; Approved

Minutes of the Meeting of December 14th, 2023

Judy moved that the minutes of the last meeting held December 14th, having been circulated, be recorded as a true and correct record, seconded by Tel; Approved

Matters Arising: Under General Business

Correspondence:

Inward

Invoices:

- NZB Session Charges
- NZB Levies
- Office Products
- Smart Office
- Super Liquor
- Sutherland Security Incident Report

NZ/Regional Bridge:

- ANRC Newsletter
- Board Minutes for December 12th
- Alister Stuck, re-election of Sam Coutts, Anna Kalma and John Skipper to the Board
- Grant Jarvis re January and February, 2025, tournament dates

General:

- Suzie Klinger with banking details for Vanassa

Outgoing:

- Housekeeping only

Kevin moved that the inward and outward mail be received, seconded by Richard; Approved

Finance: Neil presented the monthly financial statements for December 2023 and January 2024. For December, accounts paid totalled \$14526.74, including the purchase of a \$10000 term

deposit. For January, accounts paid totalled \$5356.72 and accounts to be paid amounted to \$231.93. Neil moved that the financial reports be accepted, seconded by Olive; Approved

General Business:

Kevin: The annual update of the website is finished. We need a photo of Ron for the Committee page. Now would be a good time to identify a member to train as an administrator since much of the admin work occurs at the beginning of the year and when lessons are underway.

Olive: The subs are all out and we have 60 members who have not yet paid. We need to remind them at bridge that the \$10 discount ends on February 14th. Anyone buying supplies from Office Products on our account must bring the receipt to Olive for payment. Because of Office Products unusual invoicing system, failure to tell Olive might result in missed payments.

The Ron Klinger seminar went well with 4.5 tables present. Several books were sold after the event.

Tel: For personal reasons, Tel will be cutting back on bridge commitments and asked to be removed from the dealer's rotation. Laurie and Jane have taken over the production of the newsletter. His new phone number is 022 476 5342.

Richard: Organization of the lessons is essentially complete. Mandy Bax is the principal record keeper for this year. Kevin noted that the lessons info on the website is current and will be shown on the home page as well. The signs are up and notices for the tables are also ready. Two library sessions will be conducted.

Lee: The tournament schedule for 2025 is on hold until decisions are made regarding online tournaments for the year. The rooms have been booked for private functions on March 2nd, April 14th and May 22nd

There was a general discussion of security issues related to the Sutherland incident report. It appears that some of the older fobs are not arming the security system on exiting the building. Kevin will contact Tim Boyd for new ones.

Lee won't be here for the Tait tournament. Richard will act in her place. On March 16th, Lee asked for permission to borrow chairs and tables for a private function. There were no objections.

Folders of responsibilities have been compiled for many of the volunteer jobs around the club. Hopefully, they will assist in recruiting members to help out. These will be placed in the club rooms and announced during sessions.

Renovations of the toilets will require WCC permits, which in turn will require the services of a draughtsman. The permitting process will take 6 months or more.

The meeting ended at 10:25. The next meeting will be held March 14th, 10:00 am.